

Rules

and

Regulations

Made by the Corporation of Kilkenny acting as the
Burial Board of the Borough

1. There shall be kept continuously in the Office of the Corporation, City Hall, Kilkenny, a Ground Plan of the Cemetery showing in convenient sections, properly numbered and lettered so as to be readily distinguished, the different plots in which interments may take place. A corresponding Plan shall be kept at the Entrance Lodge of the Cemetery. The Schedule of all charges in connection with the interments shall in both cases be kept with the Plans aforesaid.
2. Every application for interment shall be in such form as may be required (if any), which may be obtained at the Office of the Corporation on any day between the hours of ten o'clock a.m. and four o'clock p.m.
3. Every application shall contain the number and letter of any Plot or Plots (as shown on Plan) which it is desired to purchase, and there shall be handed with the said application to the Secretary, the purchase money, and if it is intended that an interment shall take place, also the amount of charge for opening the grave.
4. A Register shall be kept of all grave spaces purchased in perpetuity, and each entry shall contain the numbers and letters corresponding to the numbers and letters of the Plan, showing the particular spaces so purchased and of any interments in same, with the name, age and description of person interred.
5. Upon the payment of the purchase money, the Secretary shall forthwith hand to the purchaser a receipt, in proper form, for the amount of same, and said receipt shall set forth particulars as to the Plot purchased, by number and letter to correspond with the entry in the Register mentioned in Rule 4.
6. A grant in perpetuity under the Common Seal of the Corporation will be issued to the owner of a grave space or spaces, who must pay the stamp duty thereon.

7. One person only shall be registered as proprietor of the grave space, or spaces purchased, and under no circumstances will the Corporation recognise joint proprietorship.
8. The space or spaces purchased are to be considered the personal estate of the purchaser, and may be assigned in his lifetime. Every such assignment must be duly registered with the Corporation within two months of its being made, or otherwise it shall have no effect.
9. It will be the duty of the Secretary to enter the particulars of every assignment in the Register mentioned in Rule 4. The Secretary shall also keep a Register of Burials in accordance with the requirements of Section 191 of the Public Health (Ireland) Act, 1978.
10. Personal representatives of owners in perpetuity of grave space or spaces, or legatees of such, shall be entitled to have their claims recognised and registered upon the production of a grant under seal, and upon giving satisfactory proof to the Corporation, or to a committee or duly authorised officer of same, of their right to such space or spaces.
11. In all cases where persons claim the right to a grave space or spaces, whether as assignee, personal representative, or legatee, or in any other manner, the receipt for the original purchase money or the grant must be produced, but the Corporation (or a committee or officer thereof acting on its behalf) may, if it deems fit, dispense with the production of such receipt or grant upon satisfactory evidence being given that it cannot be found or that it is not intentionally withheld.
12. There shall be paid to the Secretary for the entry of such assignment or of the transfer of title to grave spaces (dealt with by Rules 8 and 9) a fee of two shillings which shall be lodged by him as directed by Rule 38.
13. When an application is made for an Order of Interment in a grave space already purchased, satisfactory evidence must be given that the person applying is entitled to have the interment take place in that particular grave.
14. No body shall be buried in any grave space already purchased except with the consent of the owner of such grave space, and such consent must be in writing if required by the Corporation or a duly authorised officer of the same, subject to the Rules of the Local Government Board VI and VII.
15. All money for the purchase of grave spaces, charges for opening graves, right to erect tombstones and other charges, must be paid to the Secretary, who shall give to the party paying same a receipt setting forth the particulars of the charges for which the money was paid, and no payment made to any other person on account of interments will be recognised by the Corporation unless the receipt herein mentioned be produced.
16. A book shall be kept at the office of the Corporation in which there shall be entered by the Secretary, immediately on receipt, the moneys paid in

connection with the purchase of grave spaces, interments, etc. Such book shall be open to the inspection of any member of the Council at any time between eleven o'clock a.m. and three o'clock p.m. on any day.

17. The receipts for money paid to the Secretary shall be in duplicate, with corresponding numbers.
18. The caretaker of the Cemetery shall, under no circumstances, permit an interment to take place unless there is produced to him an order, in the proper form, for such interment from the Secretary. Such order shall specify the grave space in which the interment from the Secretary. Such order shall specify the grave space in which the interment is intended to take place, and the time of interment; and the caretaker shall enter in a book to be kept for that purpose the particulars of such order of interment. The dead body of a person to be buried must be enclosed in a coffin of wood or other strong material.
19. No order for interment, etc., shall, under any circumstances, be issued until all fees and charges payable in connection with same have been fully discharged.
20. An order for interment can be obtained from the Secretary at his office, City Hall, Kilkenny, between ten o'clock a.m. and four o'clock p.m. on every day, and the interment to which such order refers shall not be permitted to take place until at least twenty-two hours shall have elapsed from the time such order is handed to the caretaker of the Cemetery.
21. Applications for orders or interment must be made twenty-four hours before the interment is intended to take place, and upon such order being granted it must be delivered to the caretaker within two hours. Every application for an order of interment must set forth the name in full of the person to be buried. Forms of Application, etc., may be obtained from the Secretary at his office, City Hall, Kilkenny, between ten o'clock a.m. and 4.00 o'clock p.m. on all days. No order for interment is, under any circumstances, to be issued unless there shall have been given first to the Secretary the requisite particulars, same to be signed by some member of the family of the deceased when possible, or by some person acting on their behalf with their authority. Notice of interment on Sunday must be given at the Cemetery before 12 o'clock noon on the previous day.
22. All burials in the Cemetery must be between the hours of 8 o'clock a.m. and eight o'clock p.m. (children under seven years of age excepted). One body only shall be buried in a grave at one time, unless the bodies be those of members of the same family. No sub-division – all graves to be 9 X 4 or multiples of same.
23. All graves will be opened and closed by the Cemetery serves, who are not be interfered with by any unauthorised person. Every grave must be flat. Mounds will not be permitted.

24. No tomb, monument, vault, tablet, inscription, rail fence, erection or planting of any description or kind whatsoever shall be deposited or placed or erected in the Cemetery without the permission and or placed or erected in the Cemetery without the permission and approval of the Corporation, or a committee or officer of same duly authorised in that behalf, and all charges in respect of same, as set forth in the Schedule (No. 2) paid. Designs and inscriptions must be submitted for approval.
25. No concrete or wooden monuments of any description, or glass wreaths, will be permitted in St. Kieran's Cemetery.
26. On no account will any monument, railing, curb, or other structure or the foundations thereof be allowed to extend outside the actual size of the grave purchased.
27. The foundations of all headstones and monuments should be carried down to a depth of at least eight feet (iron or metal excepted). The foundations shall be brought up in brick or concrete of the same width as the base of the monument which it is intended to carry. The foundations of railings or stone curbs shall be of concrete and of not less than two feet deep and the same width as the curb. Each grave when opened for a first interment shall be sunk to perpendicular depth of ten feet.
28. The Corporation will not undertake any responsibility with regard to the keeping order of any tomb, monument, vault, inscription, tablet, etc; but the owners of grave spaces in which such are erected will be bound to keep them in decent order and repair, and in the event of their not doing so, the Corporation may have any necessary work or repair, or renovation done, and recover from the owners of such spaces the expenses so incurred.
29. No plant, shrub, etc., will be permitted to be planted without the consent of the Corporation, or a duly authorised committee or officer of same. Dwarf shrubs only shall be planted on grave spaces and shall be kept clipped by the caretaker free of charge. Any trees or shrubs that may be planted on any grave become the property of the Corporation and may be removed by the Corporation.
30. All grave spaces shall be kept neat and in good order by the Cemetery caretaker or any Cemetery servant free of charge.
31. No money perquisite or gratuity of any description shall be given to, or received by, any Cemetery servant, and any Cemetery servant receiving such perquisite or gratuity shall be forthwith dismissed.
32. No initial hewing or dressing of stones, or operations of any other description, shall be permitted in the Cemetery or in the approaches thereto. The building of vaults and other places of burial in the Cemetery shall be carried out under the supervision of an officer of the Corporation, and when necessary he may object to the manner in which such vault or other place of burial is being erected, and the work shall be forthwith suspended until the Corporation, or a

committee thereof, shall have dealt with such objections and made an order thereon, which order shall be final and binding on all persons interested in such vault or burial place. The Corporation will not be liable for any loss or damage that may be sustained by reason of the suspension or stoppage of any work under this rule in connection with the vault or burial place, except re-lettering or wording.

33. The Cemetery shall be opened for visitors daily from nine o'clock a.m. to eight o'clock p.m. from March to September inclusive, and from ten o'clock a.m. to four o'clock p.m. the other months of the year. The Cemetery servants shall at all times be entitled to remove from the Cemetery any person who may be guilty of misconduct therein, and to prevent persons from entering the Cemetery at other times than between the hours above stated.
34. Visitors must confine themselves solely to the walks of the Cemetery and must not trespass on the grass or interfere with the shrubs, plants, etc., or with any grave, tombstone, monument, etc. No persons conveying parcels or baskets will be admitted to the Cemetery. No dog, goat or other animal shall on any account be permitted to enter the Cemetery grounds.
35. The provisions of the Cemeteries Clauses Act, 1847, with respect to the protection of the Cemetery, shall apply to this Cemetery, and any persons guilty of the offences mentioned in Sections 38 and 39 of the said Act, with regard to malicious damage, nuisance, etc will be prosecuted, and will be subject to a penalty of £5 for every such offence.
36. The charges for grave spaces, etc., shall be those set forth in the Schedules 1 and 2 hereto annexed.
37. The Corporation shall have power to make from time to time such further rules and regulations for the management of the Cemetery as they may think fit, and shall also have power to alter and amend the foregoing rules and regulations and any rules and regulations that may hereafter be made.
38. All moneys received by the Secretary shall forthwith be lodged by him to the credit of the Corporation, and the account books in connection with the Cemetery shall be exhibited to a committee having charge of the Cemetery business as often as they shall deem proper to call for same.
39. When interments take place in vaults and other places of sepulture exposed to the atmosphere, the remains must be enclosed in a coffin of stone, asphalt, or lead, or in a grave filled up with earth.
40. Demonstrations of all kinds are prohibited within the Cemetery in the strictest manner, other than the delivery of a funeral oration or the chanting by clergy of the service of the Church. The caretaker shall take such steps as may be necessary to prevent any breach of this bye-law.
41. The foregoing rules and regulations shall be binding on all parties having places of burial in the Cemetery and on all other persons connected with the

Cemetery, until they are altered or amended by the Corporation, and shall be then binding as so altered and amended.

I hereby certify the foregoing to be a true copy of the Rules and Regulations of St. Kieran's Cemetery sealed by the Corporation of Kilkenny on the 12th day of November, 1931.

Dated this 23rd day of January, 1932

P O'Grady, Executive Sanitary Officer