

GETTING YOUR VOICE HEARD- REGISTER TODAY WITH YOUR LOCAL PPN

Kilkenny Public Participation Network (KPPN)

Information and Registration Pack

Registration period February 1-29, 2016

The new framework
for Civic Engagement

*THE VOICE OF THE
COMMUNITY*

Take your place in
local decision making

2016

Kilkenny Public Participation Network Information and Registration Pack

Why your group should join:

- **Network** , share information, learn from other community and voluntary groups in **your** area or sector
- Create a sense of **solidarity and collative action** across the county
- Elect **representatives** to policy making boards and committees.
- Avail of free or low cost support and **training** in the county
- Get **information** on **funding, grants and initiatives** etc which are of interest to your group

REGISTRATION FOR 2016:

All Groups must register annually. The registration period for 2016 will commence from the 1st of February to the 29th of February. Only groups registered by the 29th of February will be eligible to participate and vote in the election which will take place over May/June 2016.

By Email to: community@kilkennycoco.ie

By Post to: Kilkenny County Council Community and Culture Section, Johns Green House, Johns Green, Kilkenny

Forms are available at the link below as well as at the back of this booklet:

[http://www.kilkennycoco.ie/eng/Services/Community Culture/Public-Participation-Networks/Secretariat members 2015](http://www.kilkennycoco.ie/eng/Services/Community%20Culture/Public-Participation-Networks/Secretariat%20members%202015)

Name	Organisation	Pillar or MD
Ber Brophy	Newpark Close FRC	Social Inclusion Pillar
		Piltown MD South
Stephen Murphy	Fr. McGrath FRC	Social Inclusion Pillar
John Dunphy	Ferrybank Combined Residents Group	Community Pillar
Niall McManus	KK Walking and Cycling Campaign	Environment Pillar
Mary Mescal	Ossory Youth	Community Pillar
Ken Kirwan	Failte Isteach& Integration	Kilkenny City West MD
Maurice OConnor	MS Ireland	Kilkenny City East MD
Ann Gibbons	An Taisce	Environment Pillar
Brigid Murphy	Ballyragget Development Group	Castlecomer MD

Register today for the Kilkenny Public Participation Network (PPN)

Getting your voice heard - The PPN Explained:

The PPN is a new framework for **public engagement and participation** and is currently being established within the Kilkenny Local Authority area. The PPN will be the **main link** through which the local authority **connects** with the community, social inclusion and environmental sectors.

The aim of the structure is to **facilitate and enable** public organisations operating within the wider community to articulate and give voice to a **diverse** range of views, issues and interests within the local government system.

The PPN:

- Facilitates **the participation and representation** of communities in a fair, equitable and transparent manner through the environmental, social inclusion & community sectors on decision making bodies
- Strengthens the capacity of the environmental, social inclusion and community groupings to **contribute** positively to the community in which they reside/participate.
- Provides information relevant to the environmental, social inclusion & community sector and acts as a hub around which information is distributed and received.

Public Participation Network (PPN) Structure

The Public Participation Network (PPN) will be organised:

- At County level with three pillars:
Environment, Social Inclusion, Community
- At Municipal District level - Municipal Districts form a new tier of local governance at sub-county level. Each county council is to comprise a number of municipal districts; Kilkenny has four MD's.

Each PPN will have:

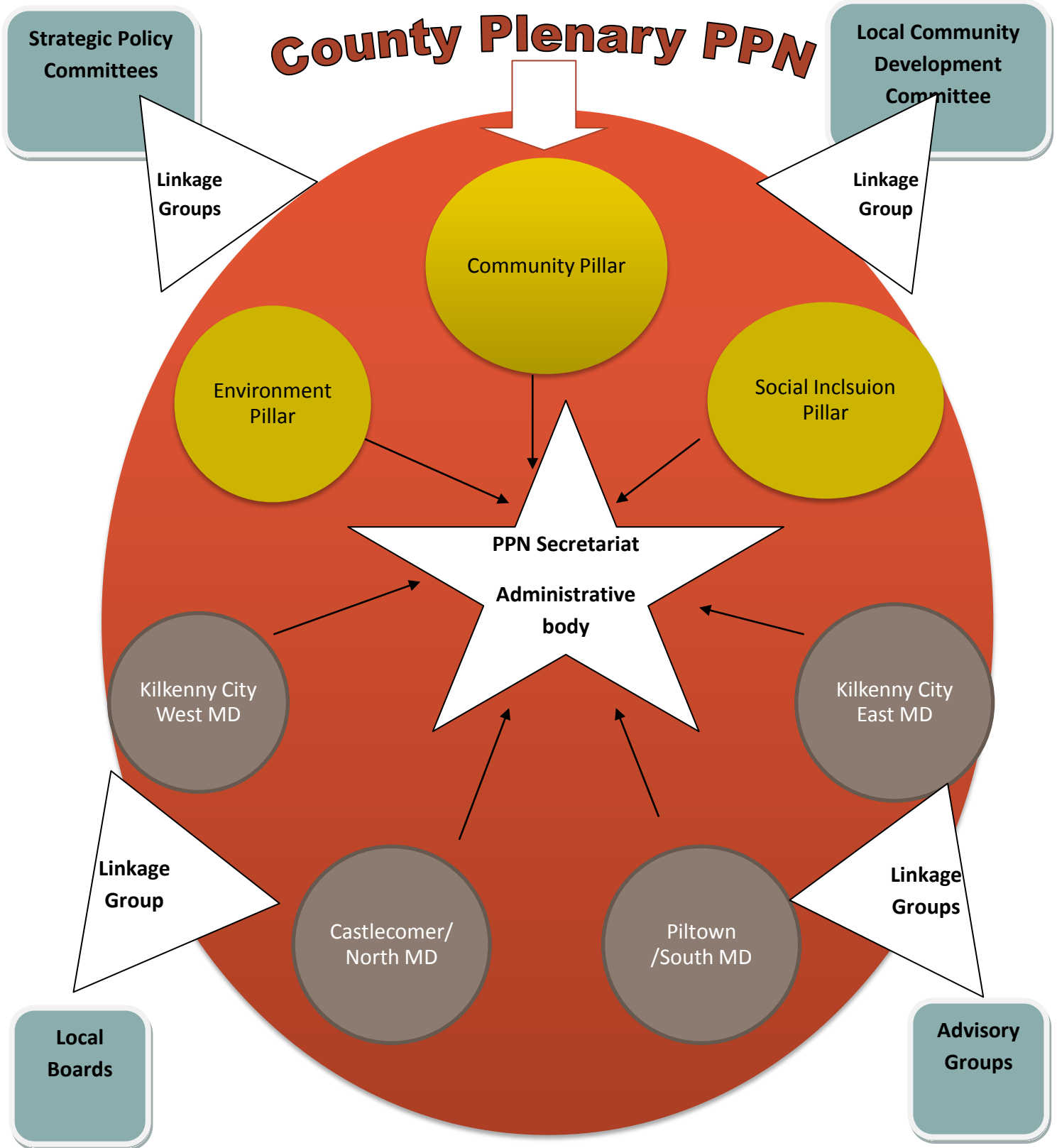
- A **County Plenary*** at County level which deals with County level issues
The plenary will bring together all the PPN groups to give feedback, highlight issues and present the results of their work.
- A **Municipal District Plenary*** in each Municipal District (MD) which deals with issues at a municipal level.
- **Linkage Groups** will form to deal with specific issues and support nominees in their role; they will form part of the accountability and feedback mechanism for the community (task groups)
- A **secretariat at County** level that acts a facilitation, administration and communication mechanism

Each PPN will be resourced and supported through the Local Authority- this will include the equivalent of a fulltime staff for the PPN, an office space and library of documents and training and travel budget for member groups and representatives.

** Note: The Plenary is the collective of all registered groups at a particular level i.e. County or Municipal District.*

Public Participation Network structure

County Plenary PPN



Criteria for membership of the Kilkenny Public Participation Network (PPN)¹

- 1) Groups must be active in County Kilkenny, and have aims and objectives which are compatible with the principles of the PPN, and be not for profit.
- 2) Groups must be in existence at least six months prior to affiliation, and must have a minimum membership of five and be open to new membership.
- 3) Any groups who register can only register once. The contact person for a group cannot register for multiple groups.
- 4) All organisations registered for the PPN should have an agreed set of rules and a working structure that informs the appropriate workings and structures for that organisation, which may differ across organisations. In most cases, this will likely be a constitution; terms of reference, a bank or credit union account, etc.
- 5) Political parties will not be able to affiliate.
- 6) Public representatives (Councillors, TDs, Senators, MEPS etc), or those who have held such office within the past 12 months may not participate in the PPN. In addition, individuals who are declared as candidates for public representative office (Councillors, TDs, Senators, and MEPs etc) must step aside from all PPN roles for the duration of their declared candidacy.
- 7) Groups who have representational rights through the national pillars, local authorities, local development or other mechanisms may affiliate to and participate in the MD and county PPNs but should not participate in the election of representatives to Local Authority Committees.

Additional Criteria for Environmental Pillar:

- The primary objectives and activities of the organisation must be Environmental (i.e. ecological) protection and / or environmental sustainability.
- Once off protest groups are not eligible

Groups dealing with the following are eligible:

- Permanent protection of wildlife
- Species specific care – protection/rehabilitation/reintroduction
- Organic horticulture or education
- Environmental education or protection
- Environmental sustainability
- Resource efficiency and recycling
- Invasive alien species prevention/removal

¹ Please see appendix 1 for examples of groups in each of the three pillars

Additional Criteria for Social Inclusion Pillar:

A working definition of a Social inclusion organisation is an organisation whose main activity centres on working to improve the life chances and opportunities of those who are marginalised in society, living in poverty or in unemployment using community development approaches to build sustainable communities, where the values of equality and inclusion are promoted and human rights are respected.

- The primary objectives and activities must focus on poverty reduction, community development, equality and social justice issues
- The organisation must have activities in line with a social inclusion approach to community building and have those who experience poverty and social exclusion on its management /organisational structure
- Organisations who work to influence policy with regard to social inclusion are also eligible.
- Such organisations include those who focus their work on vulnerable groups in society who experience social exclusion such as:
 - Older people
 - People who are unemployed or experiencing poverty
 - Children/Youth
 - Ethnic minorities including Travellers
 - People with disabilities & their carers
 - People living in isolation

Kilkenny Public Participation Network*
Membership Registration Form 2016

1. Contact Details:

Name of Organisation/Group

Main Contact Person

Contact Address

Telephone: _____

Mobile Phone: _____

E-mail: _____

Website: _____

Twitter/Face book: _____

2. Details about type of membership

PLEASE TICK ONE COUNTY PILLAR AND ONE MUNICIPAL DISTRICT PILLAR **ONLY**

Community Pillar –focussed on local development, sports, social groups, residents groups etc

Social Inclusion Pillar -focussed on people experiencing disadvantage and inequality

Environment Pillar- focussed on protecting the environment and sustainable development

Municipal District

East

West

North

South

3. Brief Profile of YOUR Organisation:

What is the Organisation's main aim?

No. of Members in Org.: _____ No. of staff in Org.: _____

Others: _____

- Please indicate: Paid Volunteers C.E. /Job Bridge/TUS

- Is your group affiliated to any other organisation? Yes No

If yes, please specify what organisation:

We agree that as a registered group of the PPN that our information is used for PPN purposes

We /I confirm that the information supplied on this membership registration form is correct.

Signed: _____ Date: _____

Position: _____

(On behalf of the organisation / Group)

Are you willing to be primarily contacted by email? Yes NO
(We need to keep postal charges to a minimum)

How did you hear about the PPN? Newspaper KKCC Website
Elected Representative
County Kilkenny Leader Partnership
Other

Please return to:

Email: Community@kilkennycoco.ie

Kilkenny County Council Community& Culture Section, Johns Green House, Johns Green, Kilkenny

** Under the Data Protection Acts, 1988 and 2003, Government Departments, Offices and Agencies, as data controllers, have a legal responsibility to:*

- obtain and process personal data fairly;
- keep it only for one or more specified and explicit lawful purposes;
- process it only in ways compatible with the purposes for which it was given initially;
- keep personal data safe and secure;
- keep data accurate, complete and up-to-date;
- ensure that it is adequate, relevant and not excessive;
- retain it no longer than is necessary for the specified purpose or purposes; and,
- provide a copy of his/her personal data to any individual, on request