

Kilkenny County Council
Comhairle Chontae Chill Chainnigh
Local Government Rates & Other Matters 2019,
Section 9

Application for Abatement of Rates on Vacant Premises	
Please use BLOCK CAPITALS	Fields Marked * Must be completed
Premises: _____	
Rate A/C no.: _____	
Period of vacancy claimed: From* _____ To* _____	
Vacancy on entire premises or part there off? Entire <input type="checkbox"/> Part % <input type="checkbox"/>	
Applicant Name: _____ CRO No*: _____	
Applicant Address _____	
Eircode* _____	
Applicant status (agent, landlord, etc): _____ Email: _____	
Telephone/Mobile: _____	
Owner Name (if different): _____	
Owner Address: _____	
Eircode* _____	
Telephone/Mobile: _____ Email: _____	
Complete A or B as appropriate Applications without supporting documentation will not be processed.	
A) Vacancy due to inability to obtain a suitable tenant	
Letting Agent: _____	
Date Premises placed with Letting Agent _____ Rent sought _____ Proofs included? <input type="checkbox"/>	
Documentary evidence from letting agent confirming vacancy dates must be provided, including a letter detailing the letting dates, copies of advertising, brochures, etc.	
B) Vacancy due to execution of alterations/repairs	
Name of Contractor _____	
Date of commencement of works: _____ Proofs included? <input type="checkbox"/>	
Documentary evidence from architect/contractor confirming the vacancy dates must be provided, including a letter detailing the scope/dates of the works, planning permission, etc	

STATUTORY DECLARATION

I, _____
residing at: _____

do solemnly and sincerely declare that I am the owner (or person entitled to occupy) the above-mentioned premises and the said premises was unoccupied for the period stated for the following reason: *(Tick box as appropriate)*

Unable to obtain suitable tenant at reasonable rent

☐

Execution of additions/alterations/repairs to premises

☐

I therefore claim a refund or allowance of such proportion of the County Rate at the law in that behalf provides and I declare that all information supplied is true and accurate.

And I make this solemn declaration, for the satisfaction of Kilkenny County Council, conscientiously believing the same to be true and by the virtue of the Statutory Declaration Act ,1938.

Signature of Applicant: _____

Declared before me by: _____

Signature of Peace Commissioner / Solicitor _____

At (address of office) _____

This _____ day of _____

Peace Commissioner/Solicitor
For the County of _____

Note: This declaration when completed, may be scanned and forwarded via email to rates@kilkennycoco.ie or sent by post to Rates Section, Kilkenny County Council, County Hall, John Street, Kilkenny.

Please note that 50% of the current year's rates (plus any arrears) will be due for payment prior to this application being processed.

For office use only

Amount of Strike off _____ Period of Strike Off _____
I have examined the application and I am satisfied property is vacant.

Revenue Collector

Date