

COMHAIRLE CHONTAE CHILL CHAINNIGH - KILKENNY COUNTY COUNCIL

Tel.: 056 - 7794400

Fax: 056 - 7794425

web: www.kilkennycoco.ie

web: www.fire.kilkennycoco.ie

**Building Control Section (Fire),
Fire Service Headquarters,
Gaol Road,
Kilkenny, R95 R660**

BUILDING CONTROL ACTS, 1990 and 2007

**APPLICATION FOR A
REVISED FIRE SAFETY
CERTIFICATE**

Application for a Revised Fire Safety Certificate

TO: **Kilkenny County Council,
Kilkenny Fire and Rescue Service,
Building Control Section (Fire),
Fire Service Headquarters,
Gaol Road,
Kilkenny.**



Official Use

Date Received on ___/___/___

Ref. No. **REVFA** _____ **KK**

Premises ID _____

BCMS Reference No. _____

Date Entered in Register on ___/___/___

Fee Received €.....

Receipt No.

Date Validated on ___/___/___

Application is hereby made under Part IIIA of the Building Control Regulations, 1997 and 2015 for a Revised Fire Safety Certificate in respect of proposed works or building to which the accompanying plans, calculations and specifications apply.

Original Fire Safety Certificate application reference No.: _FA_____ / _FSC_____

Reason for Revised Fire Safety Certificate application: _____

Planning Permission reference No.: _____

1. **APPLICANT:** Is the applicant - the Building Owner / The Leaseholder of the building
(tick as appropriate)

FULL NAME _____

ADDRESS _____

SIGNATURE _____

Print NAME: _____

Role of Signee: _____

(role within the company / entity where the applicant is a company or organisation)

TELEPHONE NO. _____ DATE _____

Owner of works or building (if different to above) _____

NAME _____

ADDRESS _____

2. **Name and address of person/s or firm/s to whom notifications should be forwarded**

Owner / Leaseholder / Designer / Developer / Builder - delete as appropriate

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3. Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications.

4. Address (or other necessary identification) of the proposed works or building to which the application relates.

5. Description of changes to the proposed works or building from original application

(i) arising from the granting of planning permission or

(ii) from the Fire Safety Certificate granted.

6. Site area

Number of basement storeys

Original Application

Revised Application

(sq. metres)

(sq. metres)

Number of storeys above ground level

(number)

(number)

Height of top floor above ground level

(metres)

(metres)

Floor area of building

(sq. metres)

(sq. metres)

Total area of ground floor

(sq. metres)

(sq. metres)

7. Amount of Fee (accompanying this application) € _____

Details of Calculation: _____

Method of Payment: Cheque / Card / EFT Payment Date: _____

Revised set of working drawings must accompany this application.

Note: -

1. This Application Form for a Revised Fire Safety Certificate must be accompanied by revised drawings, calculations and specifications, in duplicate.

2. Fee of €2.90m² of floor area (min fee €125e and max fee €12,500e)

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QUICK REFERENCE CHECKLIST

DATA PROTECTION NOTICE

Fire Safety Certificates under the Building Control Regulations and
Fire Services Act 1981 and 2003

Data Protection Acts 1988 to 2018

Personal information requested when completing this form will be used for the purpose of assessing and administering your application for a Fire Safety Certificate.

This information may be shared with relevant agencies/bodies for the purposes of [1] viewing, assessing, validating, verifying, scanning, storing and retrieving fire safety certificates under the Building Control Regulations 1997 and [2] for use under Pre-Incident Planning under Section 22(4) of the Fire Services Acts 1981 and 2003 for collating, preparation and using such data and [3] to assist in the administration and provision of an efficient and effective emergency response in accordance with the Fire Services Acts 1981 and 2003.

I understand that Kilkenny County Council may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Personal information which you provide may be shared/exchanged with other Government Departments/Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime and in relation to compliance with relevant Fire Safety, Building Control and Building Regulation legislations.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of [1] viewing, assessing, validating, verifying, scanning, storing and retrieving fire safety certificates under the Building Control Regulations 1997 and [2] for use under Pre-Incident Planning under Section 22(4) of the Fire Services Acts 1981 and 2003 for collating, preparation and using such data and in accordance with the Council's Retention Policy.

Further information on how we process your personal information can be obtained [HERE](#).

Signed: _____ Date: _____

Name: _____
(PRINT in Block Capitals)