

**COMHAIRLE CHONTAE CHILL CHAINNIGH - KILKENNY COUNTY COUNCIL**

Tel.: 056 - 7794400  
Fax: 056 - 7794425  
web: [www.kilkennycoco.ie](http://www.kilkennycoco.ie)  
web: [www.fire.kilkennycoco.ie](http://www.fire.kilkennycoco.ie)

**Building Control Section (Fire),  
Fire Service Headquarters,  
Gaol Road,  
Kilkenny, R95 R660**

**BUILDING CONTROL ACTS, 1990 and 2007  
FORM OF APPLICATION**

**FOR A 7-DAY NOTICE** Article 20A(2) from SI 9 of 2014  
**ALL RELEVANT SECTIONS MUST BE COMPLETED**

TO: **Kilkenny County Council,  
Kilkenny Fire and Rescue Service,  
Building Control Section (Fire),  
Fire Service Headquarters,  
Gaol Road,  
Kilkenny.**



**Official Use**  
Date Received on \_\_\_\_\_  
Ref. No. **7DAYFA** \_\_\_\_\_  
Premises ID \_\_\_\_\_  
Date Entered in Register on \_\_\_\_\_  
Fee Received €.....  
Receipt No. ....  
Date Validated on \_\_\_\_\_

1. I hereby give 7 Days notice in accordance with Part III A of the Building Control Regulations 1997 to 2014) that it is intended to carry out the development as described below.

Name of Building Owner(s): \_\_\_\_\_  
Address of Building Owner(s): \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Proposed Commencement Date: \_\_\_\_\_

2. I enclose the fee payable for making this Notice of (€): \_\_\_\_\_

Details of Calculation: \_\_\_\_\_  
Method of Payment:  Cheque /  Card /  EFT Payment Date: \_\_\_\_\_

**3. (A) PROJECT PARTICULARS:** (in particular for Residential developments, please complete Section 3b below)

Description of proposed development:  
\_\_\_\_\_  
\_\_\_\_\_

Planning Permission No.: \_\_\_\_\_ Date Granted: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

Valid Fire Safety Certificate applied for (Date): \_\_\_\_\_

Fire Safety Certificate No.: \_\_\_\_\_

Location of development: \_\_\_\_\_  
\_\_\_\_\_

Number of buildings: \_\_\_\_\_ Number of new buildings: \_\_\_\_\_

Use of buildings: \_\_\_\_\_

**COMHAIRLE CHONTAE CHILL CHAINNIGH - KILKENNY COUNTY COUNCIL**

Tel.: 056 - 7794400  
Fax: 056 - 7794425  
web: [www.kilkennycoco.ie](http://www.kilkennycoco.ie)  
web: [www.fire.kilkennycoco.ie](http://www.fire.kilkennycoco.ie)

Building Control Section (Fire),  
Fire Service Headquarters,  
Gaol Road,  
Kilkenny, R95 R660

**FORM OF APPLICATION FOR A 7-DAY NOTICE CERTIFICATE**

**3. (B) Residential Development Information**

Total number of dwelling units (all phases\*): \_\_\_\_\_

Total no. of phases\* \_\_\_\_\_ of which \_\_\_\_\_ are multiple unit dwellings.

Phase being commenced under this 7 Day Notice: \_\_\_\_\_

No. of units covered by this phase / 7 Day Notice \* \*: \_\_\_\_\_

Commencement date for this phase: \_\_\_\_\_

(Proposed) End-date for this phase: \_\_\_\_\_

\* where applicable, i.e. phasing not relevant for single houses.

\*\* Include single houses figure here also.

**4. Builder Details:**

Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Construction Industry Register Ireland registration number (where applicable) \_\_\_\_\_

**5. Building Designer Details:**

Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Practice registration number (where applicable) \_\_\_\_\_

Where required under PART IIIA of the Building Control Regulations 1997-2014, the mandatory certificate of design compliance signed by the above Designer accompanies this 7 Day Notice.

**6. Submission of documents (where applicable):** a schedule of documents accompanying this 7 day notice is attached in the following format:

**Schedule of Documents (Plans, Calculations, Specifications, Ancillary Certificates and Particulars)**

Document	Reference	Description / Remarks

**7. Signature by Building Owner:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(Building Owner(s))**

Print NAME(s): \_\_\_\_\_

Role of Signee(s): \_\_\_\_\_

*(role within the company / entity where the applicant is a company or organisation)*