

# HOUSING GRANTS CHECKLIST

READ THIS BEFORE COMPLETING THE FORM



## FOR ALL GRANT APPLICATIONS



I HAVE FILLED IN ALL PAGES



I HAVE SIGNED PAGE 19

I HAVE FILLED IN PAGE 14

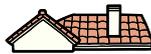


I HAVE SENT IN THE INCOME DOCUMENTS LISTED ON PAGE 16



\*\*Phone number for Revenue - 01 738 3626 - Contact Revenue for your Local Property Tax

## FOR ROOF REPAIRS



I GOT A LETTER FROM MY INSURANCE SAYING MY REPAIRS ARE NOT COVERED



I TOOK PHOTOS OF THE ROOF



## FOR WINDOWS AND DOORS



I GOT A QUOTE FOR FIXING OR REPLACING THE WINDOWS AND DOORS



I TOOK PHOTOS OF THE WINDOWS AND DOORS



## FOR ELECTRICAL WIRING



I GOT MY PIR (PERIODIC INSPECTION REPORT) FROM MY REGISTERED ELECTRICIAN-

A PIR REPORT CHECKS IF YOUR ELECTRICAL SYSTEM IS SAFE. IT INVOLVES:

- INSPECTING WIRING AND ELECTRICAL PARTS
- TESTING TO MAKE SURE EVERYTHING WORKS SAFELY
- LISTING ANY PROBLEMS
- SUGGESTING REPAIRS OR IMPROVEMENTS
- INCLUDING TEST RESULTS AND OBSERVATIONS

## IF YOU ARE APPLYING FOR A MOBILITY OR ADAPTATION GRANT



PAGES 17-18 ARE FILLED IN

MY DOCTOR SIGNED AND STAMPED THEM



Need Help?

Contact your local authority on 056-7794930 or email [privatehousinggrants@kilkennycoco.ie](mailto:privatehousinggrants@kilkennycoco.ie)

Contact Linda Kirwan (Kilkenny Local Co-Ordinator for Healthy Age Friendly Homes Programme) on 0469248899

# What You Need to Know:

## READ THIS BEFORE COMPLETING THE FORM



This form helps older people and people with disabilities to update their living spaces to make it easier for them to live in

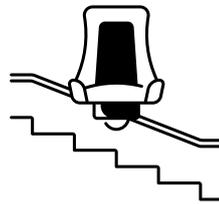
### Housing Adaptation Grant for Disabled People

For big changes in your home like a ramp, stairlift or extension



### Mobility Aids Grant

For small changes like grab rails, ramps or a stair lift



### Housing Aid for Older People Grant

For repairs like fixing a roof, windows & doors or rewiring



### To apply:

- The grant must be approved before any work starts
- You must live in the home when the work is done
- Your income and property tax must be up to date
- Some grants need a doctor's note or a report from an occupational therapist



### Need Help?

You can ask someone you trust for help or if you wish you can contact your local authority on 056-7794330 or email [privatehousinggrants@kilkennycoco.ie](mailto:privatehousinggrants@kilkennycoco.ie)



Need Help filling out your form?

Contact Linda Kirwan (Kilkenny Local Co-Ordinator for Healthy Age Friendly Homes Programme) on 0469248899

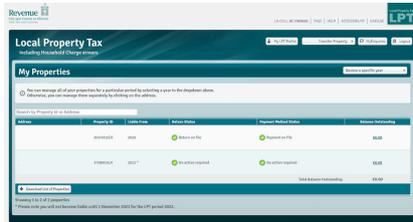
# Checklist



Did I include my PPS No.



Did I include my Local Property Tax Statement?



Did I include photos?



Did I include quotes?



Did I sign page 19 and include the date?

**Data Protection**

By my application, you will be providing personal data to this form, so we can do our work. We collect information and personal data provided to us to provide our services. We do this in line with the General Data Protection Regulation (GDPR) and our privacy policy.

To provide this application, please note that your local authority may share your personal data for the purposes of the Department of Housing, Local Government and Heritage and with other local authorities.

You can read the details of our Data Protection Policy and Privacy Statements on your local authority website. The data controller for the local authority is the local authority. You can contact your local authority on 01-452-2222. The policy is also available in paper format if you request it from your local authority office.

**Declaration**

I declare that the information and details I have given on this application are true and correct.

Signature of person who the grant is for: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of person who helped with this form (if applied): \_\_\_\_\_

Date: \_\_\_\_\_

If applicable, I permit the local authority to discuss this application with the person who completed this form on my behalf.

Please tick to show you agree with this:  Yes  No

Did I sign page 14?

**Income details of the household:**

In the table below, please include the income details for the previous tax year for the current tax year or more recent dates - see page 13 of the application form for more details for the purpose of applying for your grant on this form.

If you have more than one of the following, please include only the income details for the previous tax year for the current tax year or more recent dates - see page 13 of the form and then those of all of the following, and tick the correct one:

- rented from a landlord, and you can provide a current tenancy agreement registered with the Residential Tenancies Board (RTB);
- provided by an Approved Housing Body (a list of these can be found at [www.abhb.org.uk](http://www.abhb.org.uk));
- a communal residence - accommodation where people live together in group homes with shared spaces.

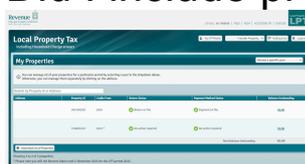
Name	Relationship to the person who the grant is for	Date of Birth (DD/MM/YYYY)	PPS No.	Income Category (please tick)
				<input type="checkbox"/> Rented from a landlord
				<input type="checkbox"/> Provided by an Approved Housing Body
				<input type="checkbox"/> Communal residence

\* Income from the current tax year may be listed here in some special cases - see page 13.

Did I include proof of income



Did I include proof of owner of the property?



**Need Help?**

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