

COMHAIRLE CHONTAE CHILL CHAINNIGH
Kilkenny County Council
County Hall
John Street
Kilkenny



Tel: 056 7794000 / Fax: 056 7794004
Email: Planning@kilkennycoco.ie /
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**Application Form for Declaration and Referral on
Development and Exempted Development under
Section 5 of the Planning and Development Acts 2000-2015**

(This is a non-statutory advice application prepared by Kilkenny County Council for the purpose of advising people what information is required for a decision to be made under Section 5. This document does not purport to be a legal interpretation of the statutory legislation nor does it state to be a legal requirement under the Planning and Development Acts 2000-2015)

APPLICANT DETAILS:

Applicant Name	
Address:	
Contact Telephone No:	
Fax No. or E-mail Address, if any:	

PERSON/AGENT ACTING ON BEHALF OF APPLICANT (IF ANY):

Name	
Address:	
Telephone No:	
Fax No. or E-mail Address:	
Should all correspondence be sent to the Agents address? Yes { } No { }	

LOCATION ADDRESS OF DEVELOPMENT:

Site Location Map must be attached

SITE AREA:

Area of site to which the application relates in hectares	ha
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WHERE THE APPLICATION RELATES TO A BUILDING OR BUILDINGS IF AVAILABLE:

Gross floor space of any existing building(s) in m ² :
Gross floor space of proposed works in m ² :
Gross floor space of work to be retained in m ² (if appropriate):
Gross floor space of any demolition in m ² (if appropriate):
Overall height of any existing structure in metres:
Overall height of any proposed structure in metres:
Distance of existing or proposed structure to nearest dwelling(s) not being the applicants, where appropriate:

WHERE THE APPLICATION REFERS TO A MATERIAL CHANGE OF USE OF ANY LAND OR STRUCTURE OR THE RETENTION OF SUCH A MATERIAL CHANGE OF USE:

Details of Existing or Previous use:
Proposed use (or use it is proposed to retain)
Nature and extent of any such proposed use (or use it is proposed to retain)

LEGAL INTEREST OF APPLICANT IN THE LAND OR STRUCTURE:

Please tick appropriate box to show applicant's legal interest in the land or structure	A. Owner	B. Occupier
	C. Other	

Where legal interest is 'Other', please expand further on your interest in the land or structure:

APPLICATION FEE ATTACHED:

Fee payable €80.00 : Payment must be made by Cash or Cheque which should be made payable to Kilkenny County Council
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I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct and accurate:

Signed: _____ Date: _____
Applicant or Agent as appropriate

Failure to complete this form or attach the necessary prescribed documentation, or the submission of incorrect information or omission of required information will lead to the invalidation of your application.

THE FOLLOWING DOCUMENTATION IF AVAILABLE SHOULD BE SUBMITTED WITH YOUR APPLICATION:

- Site Location Map (1:2500 Rural Areas) (1:1000 Urban Areas) with location of works clearly marked in red
- A Site Layout Plan (Scale 1:500)
- Drawings of the development (Scale 1:50)
- All drawings to differentiate between the original building, all extensions and proposed development
- Copy of Planning Permission, Fire Safety Certificate or any other statutory approval already obtained, where applicable
- Prescribed Fee of €80.00 Euro

COMPLETED APPLICATIONS TO BE RETURNED TO:

Kilkenny County Council
Planning Department
County Hall
John Street
Kilkenny