



SKIP PERMIT APPLICATION FORM

Please note that all applications for permits must be received by Kilkenny County Council as least 3 working days (excluding Saturday, Sunday and Public Holidays) prior to the delivery of the skip to allow for proper assessment of the application. Kilkenny County Council cannot guarantee permits for any application that fails to adhere to this requirement.

Name of Applicant:	
Address of Applicant:	
Contact Name:	
Telephone:	
Email:	

Location of Skip: (Road/Street Name)			
Location of Waste: (House no./shop name)			
Proposed dates of permit:	From: ____ / ____ / ____ @ ____ hrs To: ____ / ____ / ____ @ ____ hrs		
Skip Operator Name:			
Skip Operator Licence Number:			
No. Of Parking Spaces Required:			
Size of Skip:	e.g. Mini, Midi, Standard, Large 14 Cu Yds, Roll on Roll Off, Skip Bag etc _____		
Area to be affected: (please tick appropriate box)	Paid Parking	<input type="checkbox"/>	Carriageway
	Footpath	<input type="checkbox"/>	Yellow Lines
	Loading Bay	<input type="checkbox"/>	Other

Signature of Applicant:	_____
Name (in block CAPITALS):	_____
Date:	_____

Documents to be submitted with Application Form

1. A copy of skip operator's Public Liability Insurance and Employers Liability Insurance Cover (indemnity up to €6.5m and €13m respectively)
2. Copy of Waste Collection Permit under the Waste Management Act, 1996 as amended.
3. Permit Fee –
 - (i) Where it is intended to place to skip on a public road where pay parking is in operation, a fee equal to the sum of the parking charges current at the date of issue of the Skip Permit, plus an administration charge, is payable.
 - (ii) Where it is intended to place a skip on a public road **other than a road where pay parking is in operation**, an administration charge is payable.
 - (iii) The administration charge in respect of sub-sections (i) and (ii) of this bye-law shall be €25.00.

Payment can be made by phone, cheque / postal order to the **Receipts Section, Kilkenny County Council, County Hall, John Street, Kilkenny.**

Completed application forms can be submitted as follows:

ONLINE: kilkennyareaoffice@kilkennycoco.ie

IN PERSON: Engineering Section, Kilkenny County Council, City Hall, High Street, Kilkenny.

BY POST: Engineering Section, Kilkenny County Council, City Hall, High Street, Kilkenny.

A Skip Permit will be issued subject to the following general conditions.

1. This permit will only apply to areas within the jurisdiction of Kilkenny County Council.
2. The licensee, as well as complying with the General and Specific conditions attaching to the Skip Permit, shall comply with Section 72 of the Roads Act 1993, Kilkenny County Council Control of Skips Bye-Laws as well as all appropriate national and local legislation including Health & Safety Legislation.
3. In the execution of the work to which this permit relates, the licensee shall exercise all reasonable care to avoid inconvenience to pedestrians and vehicular traffic.
4. On completion of the works, the public road shall be cleaned and restored, and any damage made good to the satisfaction of Kilkenny County Council. On default, Kilkenny County Council may execute any necessary works and recover the costs from the Applicant.
5. All costs incurred by Kilkenny County Council or a Service Provider, including repairs to the public road and services necessary arising as a result of this permit, shall be at the expense of the licensee.
6. No claim for compensation shall be entertained in respect of damages or losses suffered as a direct or indirect consequence of the maintenance requirements of Kilkenny County Council or any Service Provider.
7. On the direction of An Garda Siochana or an authorised employee of Kilkenny County Council, a skip must be immediately removed and safer provision made for pedestrians and vehicular traffic flow.
8. The licensee shall be required to remove all skips for particular events or dates on written notification from an authorised employee of Kilkenny County Council or a local District Superintendent of An Garda Siochana.
9. The licensee, unless expressly permitted by this permit, is not to cause, permit or suffer any bills, notices, papers or other advertisements to be posted on any skip.
10. A skip shall not, at any time be placed on or allowed to remain on a public road:
 - a) At a taxi stand
 - b) In any place, position or manner that may result in the skip obstructing, delaying or interfering with the entrance to or the exit from a Fire Station, Ambulance Station, Hospital or Garda Station.
 - c) In any place, position or manner that may result in the skip obstructing an entrance for vehicles to premises, except when the hirer of the skip who is the occupier of such premises consents
 - d) On a pedestrian crossing, or at pedestrian lights or within 15 metres (on approach side) or 5 metres (on the side other than the approach side), or a pedestrian crossing or pedestrian lights or any part of a pedestrian crossing complex
 - e) Within 15 metres (on the approach side) or within 5 metres (on the side other than the approach side) of an uncontrolled road junction
 - f) Within 15 metres (on the approach side) or within 5 metres (on the side other than the approach side) of a signal controlled junction
 - g) Either wholly or partly on a median strip
 - h) In any location likely, in the opinion of an Authorised Person, to cause a hazard to any road user or to a member of the public
 - i) In any location prohibited by an Authorised Person
 - j) On a cycleway / bus stop or a disabled persons parking bay
 - k) On a water main cover, sewer manholes or service access points for Kilkenny County Council, Irish Water, ESB, Gas Company or Telecom Services
 - l) In any place, position or manner that may result in the skip obstructing fire hydrant or public lighting and associated equipment
 - m) In any place, position or manner that may result in the skip obstructing the visibility at a junction or access to a property.
11. A skip shall not be placed or allowed to remain on a public road (restricted times/conditions):
 - a) On a part of which is a casual trading area, during hours of trading

- b) On a clearway during the periods when the clearway is in operation
 - c) On a bus lane during the periods when the bus lane is in operation
 - d) On a footway or footpath unless previously authorised in writing by Kilkenny County Council
 - e) Skips may only be placed in parking controlled areas with the prior written approval of Kilkenny County Council upon payment of such sums shall in the opinion of Kilkenny County Council indemnify it in respect of lost revenue caused by the placement of a skip(s) in such parking controlled area(s)
12. Each skip placed or left on a public road shall –
- a) Have plywood sheeting or other suitable material placed under a skip where it may be required e.g. paved areas
 - b) Have permanently attached horizontal reflected markings of a type clearly visible to road users which
 - Are at least 150 millimetres high and
 - Extend along the full length of all sides, approximately halfway between the top and bottom of the skip
 - c) Be marked on all sides with the name, address, telephone number and permit number of the skip operator in clearly legible indelible illuminated or reflected lettering at least 125 millimetres and
 - d) Not be painted in any colour likely to decrease visibility at night and
 - e) Be maintained in a clean and safe condition, without sharp edges or rust
 - f) Have a unique identity number in numerals 100 millimetres high
13. A skip placed or allowed to remain on a public road shall not be placed closer than one metre to a drainage gully.
14. A skip sited on a roadway shall be sited so that the longer sides of the skip are parallel or approximately parallel to the kerb and with the inner or near side, a maximum of 225 millimetres from the kerb face, but without obstructing the drainage channel which must at all times be kept clear of spoil or rubbish being loaded.
15. Skip operators shall ensure that no skip is loaded higher than one metre above the upper edge of the skip and shall include such a condition in any contract for hire of a skip to a third party.
16. Skip operators shall ensure that skips are not used for the disposal of any hazardous or noxious material and shall include such a condition in any contract of hire of a skip to a third party.
17. Skip operators shall ensure that each skip shall be provided with a secure cover which shall be put in place at times when the skip has been fully loaded and when the loaded skip is being transported.
18. An Authorised Person may restrict the capacity, or the dimensions, length and / or width of a skip at a particular location. Any direction from an Authorised Person to remove a skip or replace it with a smaller skip shall be complied with within 24 hours or any lesser time in excess of two hours that may be ordered.
19. Skips not removed in accordance with paragraph (7) above may be removed by Kilkenny County Council or its agents. In such cases, the full cost of
- a) Loading and / or unloading
 - b) The dumping of the contents
 - c) The transport and storage of the skip(s) and
 - d) All administrative and other costs arising from same shall be charges against the skip operator in accordance with the charges set out in the Road Traffic (Removal, Storage and Disposal of Vehicles) Regulations, 1983 to 1998 and shall be payable within 7 days by operator.
20. The design of skips shall not incorporate any feature which may cause hazard or injury to the public. Kilkenny County Council may direct the modifications be made to any skip when in the opinion of the Authorised Person a hazard to the public may arise and such direction must be complied with by the skip operator.
21. Upon the issues of a direction or a modification to the skip operator neither the skip requiring modification nor any similar skip may be deposited by the skip operator within the administrative area of Kilkenny County Council until the necessary modification(s) have been completed to the satisfaction of Kilkenny County Council.

22. Kilkenny County Council reserves the right to remove or arrange to have removed any skip, placed on a public road, that does not have a permit in accordance with Section 72 of the Roads Act 1993 and Kilkenny County Council Control of Skips Bye-Laws or is considered to present an immediate and serious hazard to persons using the public road.
23. Kilkenny County Council reserves the right to refuse, cancel, withdraw, suspend or vary the terms of the Permit at any time. No claim for damages or loss of income under any heading shall be taken against Kilkenny County Council for refusing, suspending, cancelling, withdrawing or varying the terms of the permit.
24. Failure to comply with the terms and conditions of this permit constitutes an offence which is subject on summary conviction to a fine not exceeding €1270.00 or at the discretion of the Court, to imprisonment for a term not exceeding six months, or to both such fine and imprisonment.
25. A skip shall not be placed on a public road until a Skip Permit has been issued by Kilkenny County Council.
26. A Skip Permit will only be issued to a Skip Operator holding a current Skip Operators Licence from Kilkenny County Council. All fees due are payable by the hirer and a permit will not be issued until all appropriate fees are paid.
27. The Applicant must provide evidence of **Public Liability Insurance cover and Employer's Liability Insurance cover and for limits of not less than €6.5 million and €13 million respectively** in respect of legal liability for bodily injury or third party property damage claims arising in connection with the activities, the subject of this application, for the duration of the permit period. These policies must be extended to indemnify Kilkenny County Council. Kilkenny County Council reserves the right to review this limit for adequacy. The insurance policy shall be submitted for inspection before the Permit will be issued. The licensee is required to maintain a valid policy for the duration of the permit period.
28. The Skip Permit shall be retained for inspection by authorised employees of Kilkenny County Council members and members of An Garda Síochána.

Kilkenny County Council

DATA PROTECTION CONSENT FORM

Data Protection Acts 1988 & 2018

I, _____ consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of **application for a Skip Permit.**

I agree that Kilkenny County Council when assessing my application may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Any personal information which you provide may be shared/exchanged with other Government Departments/Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and making any relevant payment/grant claim and in accordance with the Council's Retention Policy.

Signed: _____

Date: _____

Name: _____

(in Block Capitals)

I do not consent to my data being processed, shared and stored by Kilkenny County Council for the purposes outlined above.

Signed: _____

Date: _____

Name: _____

(in Block Capitals)