



4<sup>th</sup> February, 2022.

**TO: AN CATHAOIRLEACH  
& EACH MEMBER OF KILKENNY COUNTY COUNCIL**

**RE: SERVICE DELIVERY PLAN 2022**

I enclose, for the consideration of Members of the Council, the Service Delivery Plan for 2022.

The adoption of a Service Delivery Plan, with or without amendments, is a Reserved Function of the Council under Section 134A of the Local Government Act 2001 as amended.

The Service Delivery Plan is required to:

- *identify the principal services to be provided by the Council to the public,*
- *be consistent with the adopted budget for 2022 and the Corporate Plan 2019-2024,*
- *outline objectives & priorities for the delivery of each service,*
- *outline performance standards and the manner as to how performance will be assessed,*
- *take account of any service level agreement,*
- *take into account any strategy, any plan or policy already adopted by Council and*
- *address certain matters that may be notified by the National Oversight & Audit Commission (NOAC) as regards performance standards.*

The Plan is based on the objectives and strategies outlined in the Corporate Plan adopted by the Members on the 18<sup>th</sup> November, 2019. In each of the Service Areas it sets out the actions which the Council intends to take in 2022 so as to meet its commitments and deliver services to our customers under its numerous policies, plans and programmes adopted by the Council

A comprehensive work programme is planned to be undertaken through a variety of service delivery mechanisms, including:

- *direct service provision for the most part,*
- *by contract,*
- *through shared services in co-operation and in partnership with different agencies,*
- *through service level agreements such as those with Enterprise Ireland and Irish Water*
- *indirectly through the various grant & assistance schemes to community & other groups.*

In addition to the key actions outlined in the plan there are a number of matters of strategic importance to the Council which have been outlined in the Introduction.

## **Performance Indicators**

There is an ongoing emphasis on performance and on the efficient delivery of services. A suite of performance indicators has been developed for the Local Government Sector and have been published by the NOAC. The Council's performance will be measured and assessed against these National Indicators together with any local indicators (target numbers, standards, target dates etc.) set out in this plan. A report was presented to the Council at the November, 2021 Plenary Meeting on Kilkenny County Council's performance for 2020 in the context of the nationally agreed performance indicators.

## **Monitoring**

Progress in implementing the Service Delivery Plans will be monitored by each Director of Services and their teams on a regular basis and relevant significant matters will be reported on, as appropriate, in the Chief Executive Reports, which are presented monthly to the Elected Council.

There is a legal obligation also to include in the Council's Annual Report, an assessment of the Council's delivery of services during the year when compared with the Service Delivery Plan and such a statement will be included in the 2022 Annual Report.


## **COVID 19**

COVID 19 has and continues to cause huge uncertainty. Similar to the Budget adopted by the Elected Members, this Service Plan is prepared on the assumption that the Local Authority will receive financial support from the Government in the event of our income streams being severely impacted again in 2022. You are all aware of our reliance on a small number of income sources, all of which were negatively impacted during 2020 & 2021 and may continue in 2022. Similar to last year we will have to manage our discretionary spend until we have more visibility of our income.

The COVID pandemic has changed how we all carry out our work. It is placing restrictions on our interactions with our citizens, our customers and our staff. However, we have adapted our work practices where necessary to enable all our services to be delivered. We are committed to continue to deliver all our services in a timely manner and within the budget approved by the Elected Members for 2022, subject to the proviso on finance referenced earlier and discussed at budget time. We will endeavour to achieve the objectives outlined in all the service delivery plans prepared by each directorate while observing all guidelines to ensure the safety of our staff, elected members and the general public.

**I recommend the adoption of the attached 2022 Service Delivery Plan.**

Signed:

  
**Colette Byrne**  
**Chief Executive**