



NPPR - Declaration that property was my/our Principal Private Residence

I wish to apply for a Certificate of Exemption from NPPR for my/our Principal Private Residence at

_____ **Eircode** _____

(EIRCODE IS NOW REQUIRED IN ORDER FOR CERTIFICATE TO ISSUE)

I/We confirm that the above property was my/our Principal Private Residence and was my/our **only** Principal Private Residence on the following liability dates:-

31st March, 2011 31st March, 2012 31st March, 2013

I attach the following proof to support this declaration:-

Signed _____ Date _____

_____ Date _____

Property which is the owner's Principal Private Residence

If you determine that you are not liable for the NPPR charge because the property is your principal private residence, it is your responsibility to prove this and you are strongly recommended to keep on file documentary evidence in support of your claim. **TWO** forms of documentary evidence will be required for 2011 and **TWO** forms of documentary evidence will be required for 2013. Documentary evidence includes:-

- Your Social Welfare or employment address as per your claim/payroll records on the liability date, whichever is applicable
- Revenue Commissioner correspondence – P60, P21 etc
- Driver's Licence address
- Utility Bills
- Bank Statements
- Drivers Licence/Motor Tax Renewal address
- A letter from Credit Union/Building Society/GP/etc stating that all correspondence was forwarded to address is acceptable.

Please note that if you are claiming this property is your principal private residence, you should ensure that this information does not conflict with the principal private residence you declared to the Revenue Commissioners. The Revenue Commissioners require that a married couple nominate one property as their principal private residence.