



APPLICATION FOR PERMISSION TO OPEN ROADWAY

Contractors carrying out works other than for Local Authorities.

Name of Contractor: _____

Address: _____

Telephone No.: _____

Email Address: _____

Name of Client: _____

Contractor's Insurance:

Public Liability Insurance, including fire and explosion risks, indemnifying Kilkenny County Council with a minimum limit of indemnity of €6,348,690 for any one accident.

(Full copy policy to be submitted with application, confirmation requested form Insurance Company/ Broker.)

In consideration of your granting permission to excavate the roadway and/ or footway at:

And make excavations in the same for the purpose of

Fee €250.00 and location map to be enclosed.

Length of Road Reinstatement _____

Estimate of cost of Road Reinstatement _____

Witness : _____

Signature of Contractor: _____

Date: _____

Kilkenny County Council

Road Opening Licence - Conditions of Application Form B

1.0 FEE:

- 1.1 A fee of €250.00 shall be payable by the Applicant in respect of each road opening.

2.0 Reinstatement Fee/ Bond:

- 2.1 The Contractor shall pay a Reinstatement fee or bond to Kilkenny Council. The reinstatement fee shall be repaid to the contractor twenty four months after satisfactory completion of all road reinstatement works. The reinstatement fee is calculated by Kilkenny County Council.
- 2.2 A longTerm Impact Charge (non- refundable) shall apply, which is calculated at 20% of the reinstatement costs.

3.0 Insurances:

- 3.1 The Applicant shall provide Kilkenny County Council with evidence of adequate Public liability Insurance, which shall extend to all aspects of the works including the opening and restoration of trenches in Public Roads, and shall include a General Indemnity with a minimum limit of €6,348,690 for any individual claim. Kilkenny County Council must approve the insurance before work can commence.
- 3.2 Public Liability Insurance cover shall be extended to indemnify Kilkenny County Council against Third Party Claims, with a minimum limit of €6,348,690 for any individual claim.
- 3.3 The Applicant shall be responsible for the satisfactory performance of reinstatement until a Date of Completion has been formally agreed between the Applicant and Kilkenny County Council and confirmed in writing. The Insurance referred to in 3.1 shall remain in operation until the said date of completion.
- 3.4 The Applicant shall provide Kilkenny County Council with a complete and accurate set of drawings showing "as constructed" layouts of duct lines not more than six months after the works have been completed.

4.0 Reinstatement Specification:

All excavations shall be backfilled and reinstated in accordance with "Guidelines for Managing Openings in Public Roads" (2nd edition) <http://www.rmo.ie/guldelines-for-managlnq-open/nqs-in-public-roads.htm>.

Drawings SD1 Transverse Openings in Roadways (Temporary Reinstatement)

Drawing SD2 Longitudinal Openings in Lightly Trafficked Rural Roads (Temp. Reinst.)

Drawing SD3 Longitudinal Openings in Roadways (Temporary Reinstatement)

Drawing S04 Transverse Openings in Roadways (Permanent & Immediate Reinst.)

Drawing SD5 Longitudinal Openings in Roadways (Permanent & Immediate Reinst.)

Drawing SD6 Longitudinal Openings in Roadway at Heavy Duty Locations

Drawing SD7 Longitudinal Openings in Roadway with Surface Dressing

Drawing SD8 Concrete Roadways (Permanent & Immediate Reinst.)

Drawing SD9 Roadways with Precast Concrete Paving Blocks

Drawing SDI0 Openings in Footways (Temporary Reinstatement)

Drawing SD11 Asphalt Concrete (Bituminous Macadam} Footway

Drawing SD12 Concrete Footways

Drawing SD13 Precast Concrete Paving Block/ Paving Slab Footway

Drawing SD14 Grass Verges, Medians, Fields and Lawns

4.2 Where ducts are to be laid in paved surfaces, the following procedures shall apply:

- (a) The limits of the **area** required for excavation shall be marked on the road surface and agreed with Kilkenny County Council.
- (b) The paved surface shall be cut through with a road-saw so that a clean straight edge is provided to the limit of the area required for excavation.
- (c) Excavation shall be confined to the area prepared.
- (d) If the paved surface should be damaged beyond the prepared area, the limits of the damaged surface shall be marked, cut as specified above and removed. The new exposed area shall be restored as specified above.

4.3 All Road Markings, warning signs, direction signs and other signs (e.g. non- statutory signs erected with the approval of Kilkenny County Council) disturbed by the works shall be restored to as-new condition by the Applicant, and to the satisfaction of Kilkenny County Council.

4.4 All surface water outlets, roadside drainage channels, road gullies, surface water drainage pipe work, culverts and bridges disturbed by the works shall be restored to full working condition by the applicant. In particular road culverts, box-shores and bridges shall be restored/maintained in a manner approved by, and to the satisfaction of Kilkenny County Council.

4.5 All roadside amenity areas (e.g. paved or grassed areas, lawns special features, planting, etc) disturbed by the works shall be restored to their original condition by the Applicant to the satisfaction of Kilkenny County Council.

4.5 Ducting through bridge structures shall not be permitted. It is the responsibility of the Applicant to liaise with The Office of Public Works.

5.0 Method Statement

5.1 Upon awarding the Road Opening Licence, the applicant must submit for approval by the Area Engineer, a Method Statement outlining how works are to be completed, including:

- Number of Operatives
- Number & type of Mechanical Plant on site
- How existing services are to be identified and protected.
- Details on Traffic Control Plans
- Name & 24 hour contact number of competent person working on site
- Details on trench is to be protected during works
- If the trench is located within a footpath, how pedestrians are to be catered for.
- Source of Bituminous Material (Wearing course macadam PSV > 60
- Location for disposal of excavated spoil (use of off road dumpers on public road is strictly prohibited)

6.0 Traffic Control

- 6.1** Traffic control measures are the sole responsibility of the Applicant and shall be in accordance with Chapter 8 of the Department of Environment Traffic Signs Manual. Such measures shall remain in operation until the works are fully completed to the satisfaction of Kilkenny County Council.
- 6.2** Additional measures may be required at the direction of Kilkenny County Council including the provision of additional signage or temporary traffic lights, which may be deemed necessary to control and warn traffic and pedestrians at specific locations.
- 6.3** All warnings signs shall conform to Chapter 8 of the Traffic Signs Manual and shall be kept clean and visible at all times.
- 6.4** It is the responsibility of the Applicant to notify the Gardai and emergency services of any traffic control measures.
- 6.5** The start and finish times of works shall be decided by Kilkenny County Council.

7.0 Health & Safety

- 7.1** It is the sole responsibility of the Applicant to comply with Health & Safety legislation.

8.0 General

- 8.1** All works shall minimise disruption to traffic, the public, property owners and residents. Applicants shall liaise with local businesses to ensure minimum disruption.
- 8.2** All material used in conjunction with the works shall not be stored on the public road, footpath or verges.
- 8.3** Kilkenny County Council reserve the right to withdraw the licence in emergency situations or where there is a breach of the licence conditions.

9.0 Supervision

Before or during works, Kilkenny County Council may decide that on -site supervision is required. An additional condition may be added which sets out an hourly rate for such supervision and the Applicant must pay the same within fourteen days.

Kilkenny County Council
DATA PROTECTION CONSENT FORM
Data Protection Acts 1988 & 2018

I, _____ consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of ***application for Permission to Open Roadway***.

I agree that Kilkenny County Council when assessing my application may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Any personal information which you provide may be shared/exchanged with other Government Departments/Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and making any relevant payment/grant claim and in accordance with the Council's Retention Policy.

Signed: _____

Date: _____

Name: _____
(in Block Capitals)

I do not consent to my data being processed, shared and stored by Kilkenny County Council for the purposes outlined above.

Signed: _____

Date: _____

Name: _____
(in Block Capitals)