

# KILKENNY COUNTY COUNCIL - Pitch Letting Agreement 2019/2020

<b>Name of Club:</b>	
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NAME OF CLUB OFFICIALS (BLOCK CAPITALS)	ADDRESS (BLOCK CAPITALS)	PHONE
SECRETARY		WORK MOBILE HOME
CHAIRMAN		WORK MOBILE HOME

OTHER CONTACT NAMES	PHONE / FAX

**CURRENT PUBLIC LIABILITY INSURANCE POLICY DETAILS**

Insurers	Policy Start Date	Expiry Date	Policy No.

**LEAGUE AFFILIATION CERTIFICATE**

**PART A - JUVENILE TEAMS (I.E. TEAMS UNDER 18 YEARS)**

I hereby certify that the teams listed overleaf belonging to \_\_\_\_\_ Club have been accepted into the leagues organised by my Association/Board and that all necessary Affiliation Fees have been paid by the Club. The home matches for this Club will be fixed for \_\_\_\_\_ during the 2019-2020 season.

Signed

Title

**APPLY LEAGUE STAMP HERE**

**PART B - SENIOR TEAMS (I.E. TEAMS OVER 18 YEARS)**

I hereby certify that the teams listed overleaf belonging to \_\_\_\_\_ Club have been accepted into the leagues organised by my Association/Board and that all necessary Affiliation Fees have been paid by the Club. Subject to the granting of a licence by Kilkenny County Council the home matches for this Club will be fixed for \_\_\_\_\_ during the 2019-2020 season.

Signed

Title

**APPLY LEAGUE STAMP HERE**

**NOTE:** COMPLETE THE FOLLOWING AS **ACCURATELY** AS POSSIBLE. ANY SUBSEQUENT REDUCTION OR INCREASE IN THE NUMBER OF TEAMS AS STATED BELOW MUST BE NOTIFIED TO THIS OFFICE. WHILE EVERY EFFORT WILL BE MADE TO ALLOCATE TEAMS THEIR PREFERRED MATCH TIMES THIC MAY NOT ALSWYAS BE POSSIBLE. WHERE NO PLAYING TIMES ARE INDICATED A DEFAULT KICK OFF TIME OF 11:00 WILL BE APPLIED.  
**EACH COLUMN MUST BE COMPLETED IN FULL. INCOMPLETE OR INACCURATE APPLICATION FORMS WILL NOT BE ACCEPTED**

	No. of TEAMS	CODE * see below	LEAGUE	PLAYING DAY	PLAYING TIME	TRAINING DAY	TRAINING TIME	SEASON FROM MONTH	SEASON TO MONTH
u/8									
u/9									
u/10									
u/11									
u/12									
u/13									
u/14									
u/15									
u/16									
u/17									
u/18									
u/21									
Adult 1									
Adult 2									
Adult 3									
Adult 4									

**CODE:**

Soccer	Gaelic Football	Hurling	Camogie
<b>S</b>	<b>GF</b>	<b>H</b>	<b>C</b>

•	<b>Does your Club have a Private Pitch(es)</b> Please give details	
•	<b>Pitch Accommodation Last Season</b> (State Location)	<b>A) Borough Council</b> <hr/> <b>B) County Council Ground</b> <hr/> <b>C) Private Ground</b> <hr/> <b>D) Other</b>

**PLEASE ENSURE THAT APPROPRIATE FEE (IF APPLICABLE) IS ENCLOSED TOGETHER WITH EVIDENCE OF PUBLIC LIABILITY INSURANCE POLICY**

## PLAYING PITCH ACCOMMODATION - GENERAL CONDITIONS OF LETTING

The letting of Playing Pitch accommodation is granted on a **nine month basis**, subject to the Clubs undertaking to abide by the following conditions:-

1. The pitch facility is to be available for use to members of the local community at all times outside of periods required for matches and training agreed with Kilkenny County Council. **There are no private pitches on Council property and pitches are not exclusively retained for the use of any one club. NB - This can result in more than one club being allocated the use of any given pitch.**
2. Pitches will be let to Clubs, through their appropriate Association, Board or League on a team basis.
3. Club members must gain entry and exit to the pitch only through the authorised entrances and exits.
4. Clubs must provide a sufficient number of stewards to keep order on the pitch and surrounding area including monitoring of car parking. The Club must undertake that special consideration shall be given for the peaceful enjoyment by residents of the surrounding area of their home life, security and privacy.
5. Clubs to accept responsibility for conduct of all persons admitted to the pitch and surrounding areas, for keeping it clean and tidy, and for repair of any damage caused to pitch by members of the Club.
6. Clubs to agree to indemnify Kilkenny County Council against liability for any articles which may be lost by or stolen from members of the Club while using the facilities of the pitch.
7. The licensee shall affect a public liability insurance policy with an indemnity of €6.4 million for any one accident covering the use of the premises in the joint names of the licensee and of Kilkenny County Council. A copy of this policy must be included with the pitch letting application. **Applications sent to the Parks Department without proof of insurance will be returned to the applicant.**
8. Clubs granted letting of pitches will be responsible for the behaviour of their visiting teams.
9. Pitches are to be marked with “Lime” or “Indolin” only. The use of “creosote” or any herbicide is strictly prohibited. The use of any such destructive line marking material will result in a three week suspension from use of the pitch.
10. The express prior approval of the County Council will be required for the use of the pitch other than for the period for which your club has been granted a letting (i.e. match & training slots). Mid-week fixtures will only be allowed during August/September and April/May and will be subject to pitch availability. Furthermore the County Council may impose any condition it deems fit in regard to these revised additional fixtures.
11. The County Council may close to play any pitch during the year, if in its opinion, the pitch is unplayable. The County Council’s decision in the matter will be final. Any claim for alternative accommodation arising from any such closure will not be entertained.  
  
No Club or Referee has the right to decide that any pitch is playable where the County Council has declared the pitch unplayable. This is solely the function of the County Council. Please note that pitches are declared unplayable by the Parks Department in the interest of maintaining the grass surfaces to enable the pitches to be available for play in the long-term.
12. Any Club or member of any Club which disregards, disobeys or breaks any condition of letting may be suspended by the County Council from using the pitch allocated to the Club.
13. When securing nets to goalposts Clubs must use string, twine or the appropriate toggles. The use of TAPE to secure nets to goalposts is not permitted in any circumstances.
14. Any material e.g. pegs, used by Clubs to secure the nets to the ground is to be removed immediately after each match so as to avoid damage to machinery and possible other accidental damage.
15. Clubs to accept responsibility for the removal of all litter generated in the general area of the pitch as a result of the match.
16. Under no circumstances should Clubs transfer their allocated pitch for use by other Clubs or schools without the express permission of the County Council officials attached to the Parks Department.

17. The sole responsibility for ensuring that the pitch is free from hazards and that each game/ training session can proceed without danger to players, officials or other persons using the pitch shall be on the Club which shall implement all measures necessary to ensure the safety of such persons.

This does not alter the County Council's sole right to call off pitches depending on weather conditions at the time.

18. If pitches are unplayable, notice to this effect will be pasted on the Kilkenny County Council website and/or placed on the local radio community news.
19. Under no circumstances should matches be played during the closed season without prior written approval from Kilkenny County Council.
20. The Club shall not attach or display any advertisement or notice on the pitch or in the surrounding area so as to be visible from its exterior unless previously agreed in writing by Kilkenny County Council.
21. Kilkenny County Council retains the right to alter pitch allocations during the season.
22. The season to which this letting agreement pertains ends on the 31<sup>st</sup> May, 2020 to allow the local authority to carry out pitch upgrading and maintenance.
23. Use of portable and demountable goalposts that meet the standards set out in IS EN 748: 1996 is permitted. Use of portable or demountable goals that do not meet this standard is strictly prohibited.

Portable and demountable goal posts must be tested annually in accordance with the methods set out in IS EN 748:1996. Documentary evidence must be submitted to the Council confirming that portable and demountable goal posts were manufactured and tested to the standards set out in IS EN 748 and that the posts were tested and passed an annual test to IS EN 748: 1996 prior to the start of the season. Pitch allocations for small sided games will not be processed unless documentary evidence of testing is submitted to the Council.

All portable and demountable goalposts must be secured with a system that meets the requirements of IS EN 748: 1996 through the use of weights or pins. The club must designate a person to ensure goals are assembled and secured properly before each game and a written record of this inspection retained. Written records of all such inspections must be available for inspection by the Council at any time.

All ground anchors and pins to secure goalposts to the ground must be removed on completion of games.

24. Clubs allocated the use of pitches, dressing rooms or other facilities under this scheme are not permitted to sublet these facilities to any other organisation. If clubs become aware of any third party wishing to use these facilities they should be directed to the Parks Department of Kilkenny County Council.

## **Dressing Rooms**

25. Clubs must provide a sufficient number of stewards to keep order in the dressing rooms and on pitches and must prevent unauthorised entry to the pavilion. No responsibility or liability is accepted for loss or damage to any property left in pavilions.
26. Clubs must accept responsibility for the conduct of all persons admitted to dressing rooms, for keeping them clean and tidy and for repair of any damage caused to them.
27. Where dressing rooms have been provided, **keys must be returned at the end of the season.**
28. Dressing rooms are provided only for use in conjunction with matches taking place on the associated pitch/es (e.g. for changing, showering etc). All other activities including the storage of materials and equipment, washing of clothes, boots, provision of power for temporary floodlighting etc **are strictly prohibited**. It should also be noted that dressing rooms will be made available to other groups using nearby facilities such as Multi Use Games Areas, Playgrounds etc when not in use in conjunction with the adjoining playing pitch.

**PLEASE RETAIN A COPY OF THESE CONDITIONS OF LETTING FOR YOUR INFORMATION THROUGHOUT THE COMING SEASON.**

We, the undersigned officials of \_\_\_\_\_ Club have on this date \_\_\_\_\_  
read and understood the General Conditions of Letting applicable to the letting of Kilkenny County Council  
pitches. Should our Club obtain pitch accommodation, we agree to be bound by the General Conditions of the  
Letting.

\_\_\_\_\_  
Club Secretary

\_\_\_\_\_  
Club Chairman

Please address all correspondence to:-

**PITCH LETTING,  
PARKS DEPARTMENT,  
KILKENNY COUNTY COUNCIL,  
COUNTY HALL,  
JOHN'S STREET,  
KILKENNY**

## **Schedule of Fees per Annum**

<b>GAA Club (to include all juvenile teams and first adult team)</b>	<b>€500</b>
<b>GAA - each additional adult team</b>	<b>€100</b>
<b>Soccer Clubs (to include all juvenile teams and first adult team)</b>	<b>€500</b>
<b>Soccer – each additional adult team</b>	<b>€100</b>

## **Summer Letting (after 31<sup>st</sup> May, Kilkenny County Council will close pitch for annual maintenance)**

<b>Clubs with one adult team</b>	<b>€100</b>
<b>Each additional adult team</b>	<b>€50</b>

**Please note an application fee of €50 should accompany this form. This fee will form part of the total letting fee for the year subject to the application being successful.**

**If your sport is not listed above, please contact the Parks Department in Kilkenny County Council to discuss access to the pitch facility.**